

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
BOARD OF TRUSTEE MEETING**

DATE: November 13, 2014
TIME: 2:00 P.M.
PLACE: 31-705 Da Vall Drive, Cathedral City, CA 92234

1. **CALL TO ORDER** The meeting was called to order by Chairperson Pye at 2:00 P.M.

2. **ROLL CALL**

Present: Jan Pye, Chair
Lenny Pepper, Vice Chair
John M. Lea, Secretary
Jane Alcumbrac, Member

Also Present: Kathleen Jurasky, District Manager
Steven Quintanilla, Quintanilla & Associates

Not Present: George Stettler, Treasurer

Motion was made by Trustee Alcumbrac, seconded by Trustee Lea to excuse Trustee Stettler for being tardy. Motion carried, vote 4-0 Alcumbrac, Lea, Pepper and Pye.

Excused: George Stettler, Treasurer

Trustee Stettler arrived at 2:02 pm

3. **PUBLIC COMMENTS** – None

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Pepper, seconded by Trustee Lea to approve the Agenda as presented. Motion carried, vote 5-0 Alcumbrac, Lea, Pepper, Pye and Stettler.

5. **CONSENT CALENDAR** Motion was made by Trustee Pepper, seconded by Trustee Alcumbrac to approve the Consent Calendar as presented. Motion carried, roll call 5-0 Alcumbrac, Lea, Pepper, Pye and Stettler.

6. **ADMINISTRATIVE CALENDAR** a. **PSCD East 40 Acre Property – Presentation by Mario J. Gonzales, President/CEO GHA Companies** Mario Gonzales gave the Board an update report on the status of the letter of intent to enforce for delinquent property taxes and the cleanup issues. He stated that the property taxes default issue has been satisfied with the Riverside County Treasurer, and cleanup issues have been addressed to comply with the city of Rancho Mirage code enforcement.

He further reported that Kathleen DeRosa has been retained on behalf of Mario J. Gonzales and John Wessman, Da Vall Center, LLC, he then introduced her to the Board.

Kathleen DeRosa advised the Board of her capacity with Da Vall Center, LLC and stated that they would like the District to obtain an independent appraisal of the property. She stated that she looks forward to working with the Board and District Manager Jurasky.

Following a discussion and after an explanation to deem property surplus by the District's attorney Steve Quintanilla the Board agreed to place this as a closed session item on the January 8, 2014 Board meeting agenda.

b. District Investments General Overview & Update – Neal Wilson, Vice President Investments Union Banc
Neal Wilson presented the Board with District investment reports/graphs and reviewed the information with the Board. Following a discussion the report accepted the reports as presented.

c. AQMD Phase I Enhanced Vapor Recovery (EVR) Requirements – Proposal from Western Pump District Manager Jurasky explained what the requirements are and why. Following a discussion motion was made by Trustee Pepper, seconded by Trustee Lea to approve the proposal for the amount of \$6,925.00 from Western Pump. For future reference District Manager was directed to research the availability other companies that provide these services. Motion carried, roll call 5-0 Alcumbrac, Lea, Pepper, Pye and Stettler.

d. Irrigation Repairs and Upgrades to Less Water Use Sprinklers – Proposal from Environmental Water Management, Inc. District Manager Jurasky advised the Board that a large number of sprinklers in the older sections at DMP that have become obsolete, and when they fail replacement parts are not available for repairs. She further advised the Board that she directed Grounds Supervisor Madrigal to seek proposals for sprinklers that are more efficient and use less water. Following a discussion motion was made by Trustee Stettler, seconded by Trustee Lea to approve the proposal in the amount of \$28,730.00 from Environmental Water Management, Inc. Motion carried, roll call 5-0 Alcumbrac, Lea, Pepper, Pye and Stettler.

e. Review for Discussion and Possible Approval Canopy at Veterans Chapel – Proposal USA Shade & Fabric Structures Following a discussion District Manager was directed to e-mail Trustees Alcumbrac and Stettler links to other websites for companies that design and build canopy structures. After the websites have been reviewed by Trustees Alcumbrac and Stettler they will report their findings to the Board at a future board meeting.

f. Review for Discussion and Possible Approval Da Vall Entry Redesign & Signage District Manager Jurasky presented the Board with 5 design options for the redesign of the Da Vall entry. Following a review of the designs and a discussion the Board selected option 1, and directed District Manager Jurasky to have Desert Memorial Park placed on the face of the beam and add lighting. This item is to be placed on a future agenda.

g. Dia de los Muertos~Day of the Dead Celebration November 1, 2014 – Report District Manager Jurasky
District Manager Jurasky stated that Mark Guerrero son of legendary Lalo Guerrero performed. She also reported that Carniceria Rancho Grande baked and donated 500 loaves of Pan de Muertos/Day of the Dead bread, which were given out free to the first 500 attendees. She stated that the attendance was larger than the 1st year, and the 2nd annual was another successful event.

7. LEGISLATIVE a. Resolution 10-2014, Transfer Interments Rights & Costs from PN to ACO & GF
Motion was made by Trustee Pepper, seconded by Trustee Lea to approve Resolution 10-2014 transferring \$36,649.48 from PreNeed Fund, 51265 to the General Fund, 51270 and \$1,800.00 from PreNeed Fund, 51265 to Accumulative Capital Fund, 51275. Motion carried, vote 5-0. Alcumbrac, Lea, Pepper, Pye and Stettler

8. BOARD DEVELOPMENT - None

9. PUBLIC HEARING CALENDAR - None

10. REPORTS a. Trustee Report - Trustee Pye requested that Trustee Stettler, Treasurer and District Manager Jurasky work on a mid-year budget review for presentation at the January or February 2015 board meeting.

10. REPORTS - continued

a. Trustee Report

Trustee Pye advised District Manager Jurasky that a sprinkler has water continually hitting a Palm tree as you enter the cemetery on the left side. District Manager Jurasky said that she would have the grounds crew check and adjust as needed.

Trustee Stettler expressed his dismay with the low attendance at the Veterans Day Service. A discussion followed regarding possible ways to increase attendance.

Trustee Lea stated that more help is needed to supervise the youths who are putting up and taking down the flags for Veterans and Memorial Day. Trustee Pye suggested that the Elks Lodges, Rotary and Leticia DeLara, CEO at RAPP be contacted for volunteers.

b. Manager Report - District Manager Jurasky stated that the only requirements for the District to maintain the District of Distinction accreditation is for the Board and District Manager the take ethics and sexual harassment training. Everyone has taken the ethics training except Trustee Stettler. District Manager Jurasky stated that she will be check into locations where Trustee Stettler can complete the training.

Steve Quintanilla stated that Liebert, Cassidy & Whitmore might be conducting a sexual harassment training course in Rancho Mirage soon, and that he would inform District Manager Jurasky of the date.

Trustee Pepper asked if the sexual harassment training could be taken online. District Manager Jurasky said she would check into the possibility and report back to the Board.

11. FUTURE AGENDA ITEMS **a. Discussion in 2015/2016 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs No action taken

c. Strategic Planning Study Session No action taken

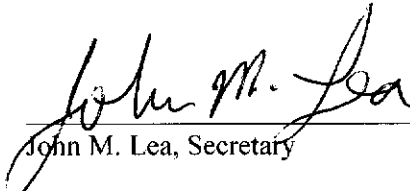
d. Discussion for Possible Pet Cemetery No action taken

12. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE – None

13. CLOSED SESSION ANNOUNCEMENTS – None

14. ADJOURNMENT Meeting was adjourned by Trustee Pye at 3:34 P.M. The next special board meeting is scheduled for 11:00 A.M., Thursday, December 11, 2014 at Spenser's Restaurant in Palm Springs, CA.

DATE: 12-11-14



John M. Lea, Secretary